

# Constitution

Staffordshire County Council

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| <b>2. The County Council's Constitution - Role and Purpose</b>   | (Pages 5 - 8)   |
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| <b>5. The Full Council</b>   | (Pages 77 - 96) |
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## **6. The Cabinet**

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- Executive Arrangements
- Appointment and Terms of Office of Leader of the Council, Deputy Leader of the Council and Cabinet Members
- Role of Cabinet, Cabinet Decisions and Cabinet Member Decisions
- Procedure at Cabinet Meetings (including Conflict of Interest etc.)
- Consultation (including Boards)
- Cabinet Member Responsibilities (including General Delegations)
- Local Choice Functions which are Cabinet responsibilities
- Property Sub-Committee
- County Farm Tenancies Panel
- Terms of Reference for Boards and Cabinet Sub-Committees
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## **7. Overview and Scrutiny Committees**

(Pages 141 - 156)

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- Policy Review, Scrutiny Reports, Rights of Members to Documents
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- Planning Committee
- Audit and Standards Committee
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## **9. Joint Arrangements**

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- Statutory Officers
- Conduct, Employment, Exercise of Delegated Powers and Finance, Legal and Contract Matters
- Scheme of Delegation
- Local Code of Conduct for Officers
- Whistleblowing Policy
  - Contact Officers List
- Anti-Fraud, Bribery and Theft Policy
- Officer Employment Rules

## **11. Procedural Standing Orders**

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- How meetings work

## **12. Access to Information Procedure Rules**

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- Access to information, agendas, reports and minutes
- Attendance at meetings
- Exclusion of the public / confidential information
- The Forward Plan of Key Decisions

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- Financial planning, budgeting and reporting
- Audit, control and irregularities
- Spending
- Income
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- Insurance and managing risks
- Other funds



## **14. Procurement Regulations**

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- Contracts register
- Procurement toolkit
- Public Procurement Regulations
- Exemptions and exceptions

